

2026 Director Nomination Information Package

Thank you for your interest in a position on the Rocky Gas Co-op Board of Directors. In 2026 there will be two (2) positions up for election. This year's Board elections are held during the Annual General Meeting Wednesday June 24, 2026 at one of our community halls.

Previous Board experience and basic computer skills are a definite asset. Successful applicant(s) must be present at the AGM to stand as a nominee and during the election process you will have opportunity to speak and name the skills set that you would bring to this position. *Candidates must provide a picture and bio for advertisement.*

Nomination Requirements of Directors as set by the bylaws of the Rocky Gas Co-op:

1. Composition and Election of Board. (Rocky Gas Co-op Supplemental Bylaw 1)

- (1) The Board is to consist of an odd number of Directors, not being fewer than 5.*
- (2) Any member in good standing or the representative of a corporation that is a member in good standing is eligible to be elected as a director.*
- (3) Candidates for election to office of Director must be nominated openly at a general meeting of the association.*
- (4) The term of office of a director is 3 years.*
- (5) Directors are eligible for re-election for three consecutive terms and thereafter must not run for re-election for one year. Thereafter, such retiring Director is eligible for re-election as provided for in this By-law.*
- (6) Directors who are elected at the date this Bylaw comes into effect shall be entitled to hold office until this current term of office expires and shall then be bound by the provisions of subsection (5) of this bylaw.*

In addition to the above, a new Director is required to sign a Director Code of Conduct (see attached) and as a policy *"Past employee's of the Rocky Gas Co-op are not eligible until 2 years after last employment with the Rocky Gas Co-op to become a Director."*

Director Fee`s

Will be disclosed upon successful election

T4 issued for the Meeting Payments

Committees

FINANCE
GOVERNANCE
_Ad Hoc committee as needed

Benefits

ACCIDENTAL DEATH & DISMEMBERMENT
SHORT TERM DISABILITY

Board Meetings

BOARD MEETINGS 12 MEETINGS - 3RD WEDNESDAY OF EACH MONTH - 2-3 HOURS –
TIME OF MEETING IS DECIDED BY INCOMING BOARD

ZONE MEETINGS SPRING & FALL - 1 DAY EACH

CONVENTION 1 WEEK IN NOVEMBER (IF YOU CHOOSE TO ATTEND)

MISCELLANEOUS MEETINGS (MEETING WITH STAFF, ETC)

IF YOU REQUIRE FURTHER INFORMATION PLEASE CALL any one of our DIRECTORS

LYNN WEBSTER	CHAIR	403-896-9727
TAMMY YOUNG	VICE CHAIR	403-845-6073
LEONA BERTAGNOLLI		403-305-3043
RANDALL SUGDEN		403-846-9793
GENNIFER MEHLHAFF		780-312-1017
DOUG SKEELS		403-845-0265
ROBERT HORNSTRA		403-845-9345

***Member in good standing defined as - your gas account for your primary residence must be current, paid in full, and have no disputes with RGC**

Attachments

- Nomination application
- Code of conduct

Complete Director Nomination forms must be returned to Rocky Gas Coop no later than June 1st, 2026.

Nomination and Nominee's Form

Personal Information

The Rocky Gas Coop will use this information to further contact you and verify your eligibility to stand as a candidate.

Print Full Name of nominee

RGC account #

Address

Phone number

Email Address

Volunteer and or Committee Experience

Qualifications of Board Members

A member who wishes to be considered for the board of directors, must meet the following qualifications:

Yes. No. Have you been a member of Rocky Gas Coop for a minimum of one year?

Yes. No. Are you eligible for bonding?

Yes. No. Are you an immediate family of an employee or current director of Rocky Gas Coop?

Name.

Signature.

Date

Under Rocky Gas Coop Supplemental Bylaw 3(1)C must have 3 Nominators

Nominators- This section Must be completed

Name (please print):

Signature:

Date:

Account #

Name (please print):

Signature:

Date:

Account #

Name (please print):

Signature:

Date:

Account #

Rocky Gas Co-op

DIRECTOR CODE OF CONDUCT

I. As a director of the Rocky Gas Co-op (herein referred to as the Co-op), I recognize:

- a) That my fellow members have entrusted me with the development of the Co-op;
- b) That I provide a direct link in the transfer of ideas, information, constructive criticism and suggested alternatives from the members to the Board of Directors.

II. In view of the foregoing considerations, it shall be my constant endeavour:

- a) To devote time, thought and study to the duties and responsibilities of the Co-op so that I may render effective and credible service.
- b) To work with my fellow Co-op directors in a spirit of harmony and cooperation in spite of differences of opinion that may arise during vigorous debate on points of issue and keep these differences confidential outside the meeting room.
- c) To base my personal decision upon all available facts in each situation; to vote my honest conviction in every case, un-swayed by partisan bias of any kind, thereafter, to abide by and uphold the final decision of the Board of Directors;
- d) To not use my position to further the interest of any organization which is opposed to the interests and principles of the Co-op, nor will I engage in any activities which would be prejudicial to the Co-op;
- e) To resist every temptation and outside pressure to use my position as a Co-op director to benefit either myself or any other individual or agency apart from the total interest of the Co-op;
- f) To bear in mind under all circumstances that the primary function of the Co-op Board of Directors is to establish the policies by which the Co-op is to be administered but that the implementation of the policies of the association shall be left to the Manager and Staff;
- g) To bear in mind if I have a grievance with a fellow member of the board, committee, or staff of the foundation, I shall make my grievance known to the chairperson who shall be responsible to endeavour to mediate the grievance.
- h) To understand that the Co-op requires that any board member missing a board meeting must make the chairperson of the board aware of the reasons for that absence.
- i) To be aware that whereupon a board member is absent from 3 (three) consecutive meetings without a valid reason such individual shall be asked by the Board of Directors of the Co-op to step down from office, and that such board member must agree to comply with a request to step down.
- j) To be aware that all minutes and information obtained by the board member during his tenure on the board must be returned to the Secretary upon resignation.

III. Confidentiality

- a) All information, discussion and material that the Board of Directors, or board Chairperson in its deliberations so designates as confidential shall be kept confidential;
- b) Retirement or resignation of a board member constitutes that all information of the Board remains confidential;
- c) Classified documents are to be kept safe by the secretary, and not to be taken from the approved space unless authorized by the Board of Directors;
- d) The procedure of acting upon set policy and discussion on motions within board meetings shall be kept confidential outside said meetings.

DIRECTOR’S COMMITMENT

I, _____ , being selected by a member vote as a member of the Board of Directors of the Rocky Gas Co-op have read and fully comprehend the Director Code of Conduct, and agree hereby to uphold this Code of Conduct.

If found to be in violation of the Code of Conduct of the Rocky Gas Co-op, I agree to offer my resignation if requested by the majority of the association board, or most of the membership.

Director

Date

Witness